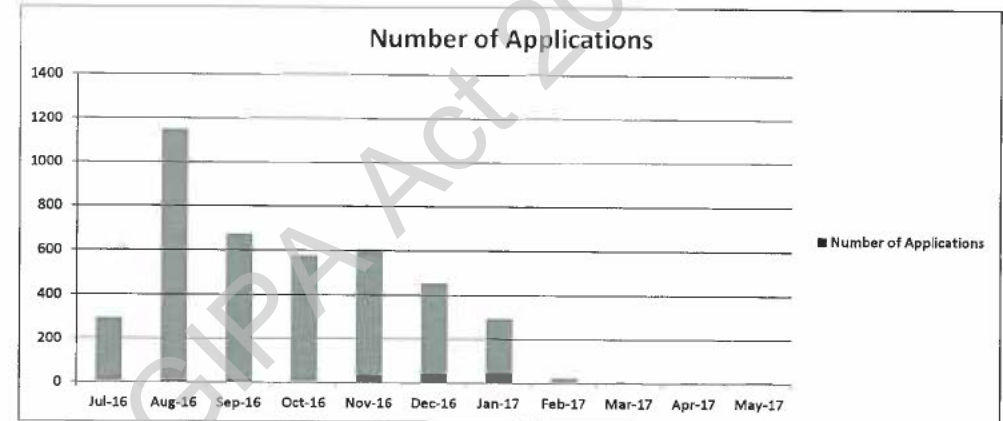


1(a). Number of applications by month for Transitional Assistance Payments:

Application Lodged per month	
Jul-16	291
Aug-16	1147
Sep-16	670
Oct-16	574
Nov-16	592
Dec-16	453
Jan-17	293
Feb-17	21
Mar-17	5
Apr-17	3
May-17	7
Total	4056



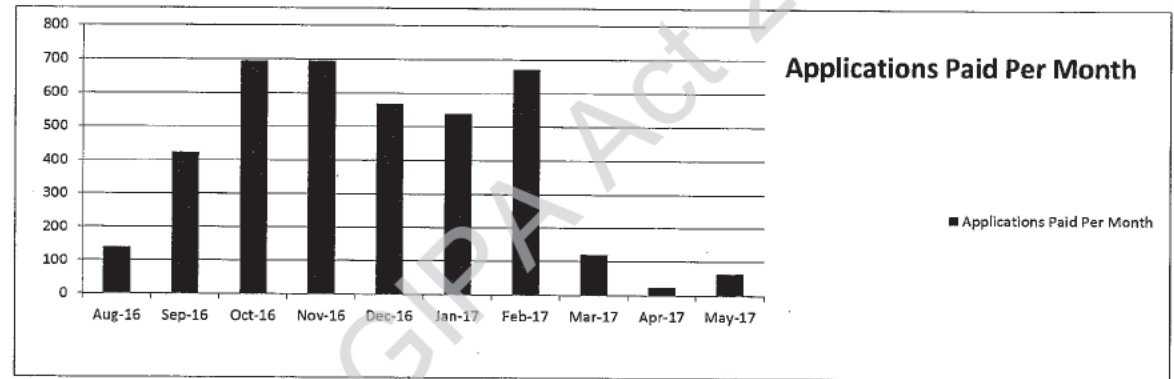
1(b): The business area has advised me that the assistance payment scheme for taxis and hire cars has not yet been established. I have therefore decided in accordance with section 58(1)(b) of the GIPA Act that the information you have requested in this part of your application is not held by Transport for NSW.

1(c): As above.

2(a). Number of applications for Transitional Assistance Payments paid per month:

Applications paid per month

Aug-16	139
Sep-16	423
Oct-16	696
Nov-16	697
Dec-16	569
Jan-17	539
Feb-17	671
Mar-17	122
Apr-17	25
May-17	63
Total	3944



2(b): The business area has advised me that the assistance payment scheme for taxis and hire cars has not yet been established. I have therefore decided in accordance with section 58(1)(b) of the GIPA Act that the information you have requested in this part of your application is not held by Transport for NSW.

2(c): As above

3. Number of Transitional Assistance Payments approved (paid) for the amounts \$20,000 and \$40,000 (as at May 2017):

Aug-16	\$20,000.00	117
	\$40,000.00	22
Sep-16	\$20,000.00	345
	\$40,000.00	78
Oct-16	\$20,000.00	596
	\$40,000.00	100
Nov-16	\$20,000.00	558
	\$40,000.00	139
Dec-16	\$20,000.00	491
	\$40,000.00	78
Jan-17	\$20,000.00	430
	\$40,000.00	109
Feb-17	\$20,000.00	586
	\$40,000.00	85
Mar-17	\$20,000.00	102
	\$40,000.00	20
Apr-17	\$20,000.00	22
	\$40,000.00	3
May-17	\$20,000.00	48
	\$40,000.00	15

Note: May 2017 is up to and including 24 May 2017

4. Monetary amount of Transitional Assistance Payments by month.

Aug-16	\$20,000.00	\$2,340,000.00
	\$40,000.00	\$880,000.00
Sep-16	\$20,000.00	\$6,900,000.00
	\$40,000.00	\$3,120,000.00
Oct-16	\$20,000.00	\$11,920,000.00
	\$40,000.00	\$4,000,000.00
Nov-16	\$20,000.00	\$11,160,000.00
	\$40,000.00	\$5,560,000.00
Dec-16	\$20,000.00	\$9,820,000.00
	\$40,000.00	\$3,120,000.00
Jan-17	\$20,000.00	\$8,600,000.00
	\$40,000.00	\$4,360,000.00
Feb-17	\$20,000.00	\$11,720,000.00
	\$40,000.00	\$3,400,000.00
Mar-17	\$20,000.00	\$2,040,000.00
	\$40,000.00	\$800,000.00
Apr-17	\$20,000.00	\$440,000.00
	\$40,000.00	\$120,000.00
May-17	\$20,000.00	\$960,000.00
	\$40,000.00	\$600,000.00

Note: May 2017 is up to and including 24 May 2017

4(b): The business area has advised me that the assistance payment scheme for taxis and hire cars has not yet been established. I have therefore decided in accordance with section 58(1)(b) of the GIPA Act that the information you have requested in this part of your application is not held by Transport for NSW.

4(c): As above.

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel

Date	1/07/2016		
Time	1pm – 3pm		
Venue	Boardroom, Level 6, 18 Lee Street Haymarket		
Chairperson	Anthony Wing		
Attendees	Roy Wakelin-King Anthony Wing Geoff Rumble Sally Walkom David Tooze (Secretariat) Jane Flynn (Secretariat)	RW-K AW GR SW DT JF	NSW Taxi Council Transport for NSW NSW treasury DPC Transport for NSW Transport for NSW
Apologies:			

Agenda Items		Action
1	Introduction	
2.	Meeting topics	
2.1	Member Induction	
	(a) Establishing legislation	For noting
	(b) Charter	For noting
	(c) Code of Conduct: Public Service Commission – <i>Behaving Ethically</i>	For collection
	(d) Member's Conflict / Pecuniary Interests Declaration and Undertaking	For collection
	(e) Confidentiality Deed Poll	For collection
	(f) Overview <i>Government Information (Public Access) Act 2009</i> and Obligations	For noting
	(g) Draft Meeting Schedule	For approval
	(h) Relevant Government policy documents	For noting
2.2	Overview of Transitional Assistance Package	For noting

Agenda Items		Action
2.3	Transitional Assistance Payment (TAP) of \$20,000	
	(a) Transitional Assistance Payment (TAP) Quality Assurance Summary	For noting
	(b) Draft - Point to Point Transitional Assistance Payment (TAP) Procedure	For determination
	(c) Risk and Control Matrix (RACM)	For noting
	(d) Application period (refer Item 2.2)	For noting
	(e) Applications (no papers)	For noting
	(f) Communication Plan	For noting
3.	Next Steps	For noting
4.	Next meeting – 14 September 2016	For noting



**Transport
for NSW**

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel

Date	14/09/2016		
Time	3pm – 4.30pm		
Venue	Boardroom, Level 6, 18 Lee Street Chippendale		
Chairperson	Anthony Wing		
Attendees	Roy Wakelin-King Anthony Wing Geoff Rumble Sally Walkom David Tooze (Secretariat) Katie Man (Secretariat)	RW-K AW GR SW DT KM	NSW Taxi Council Transport for NSW NSW treasury DPC Transport for NSW Transport for NSW
Apologies:			

Agenda Items		Action
1.	Welcome and introduction	
2.	Member's Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Minutes of previous meeting	For confirmation
4.	Business Arising from Minutes	
5.	Out of Session Resolution – 8 July 2016	For confirmation
6.	Meeting topics	
6.1	Update on Transitional Assistance Payment (TAP) of \$20,000	For noting
6.2	Additional Assistance Funds - Introduction	For noting
6.3	Additional Assistance Taxis – Initial Considerations	For noting
6.4	Additional Assistance Hire Cars Presentation	
	(a) Hire Car Industry Overview	For discussion
	(b) Eligibility, Considerations and Options	For discussion
6.5	Additional Assistance Hire Cars – Preferred approach (decision)	Determination

Agenda Items		Action
7.	Next Steps	For noting
8.	Next meeting – 9 November 2016	For noting



**Transport
for NSW**

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel

Date	13/10/2016		
Time	11.00am – 12.30pm		
Venue	Hurstville Room, Level 4, 18 Lee Street, Chippendale		
Chairperson	Anthony Wing, Executive Director, Transport for NSW		
Members	Roy Wakelin-King Geoff Rumble Sally Walkom	RW-K GR SW	NSW Taxi Council NSW treasury Department of Premier and Cabinet
Attendees	David Tooze (Secretariat) Debbie Somers (Secretariat)	DT DS	THVIAP Secretariat THVIAP Secretariat
Apologies:			

Agenda Items		Action
1.	Welcome and introduction	
2.	Apologies	
3.	Member's Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
4.	Minutes of previous meeting	For approval
5.	Action items from previous meeting	For discussion
6.	Meeting topics	
6.1	Update on Transitional Assistance Payment (TAP) of \$20,000	For noting
6.2	Additional Assistance Hire Cars Presentation	
	(a) Hire Car Industry Overview	For discussion
	(b) Eligibility, Considerations and Options	For discussion
6.3	Additional Assistance Hire Cars – Preferred approach (decision)	Determination
7.	Next Steps	For noting
8.	Next meeting – 9 November 2016	For noting



AGENDA

Taxi and Hire Vehicle Industries Assistance Panel

Meeting:	2016/04		
Date:	9/11/2016		
Time:	2.00pm to 4.00 pm		
Venue:	Boardroom, Level 6, 18 Lee Street, Chippendale		
Chairperson:	Anthony Wing, Executive Director, Transport for NSW		
Members:	Roy Wakelin-King Geoff Rumble Sally Walkom	RW-K GR SW	NSW Taxi Council NSW Treasury Department of Premier and Cabinet
Attendees:	David Tooze (Secretariat) Debbie Somers (Secretariat)	DT DS	Transport for NSW Transport for NSW
Apologies:			

Agenda Items		Action
1.	Welcome and introduction	
2.	Member's Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Apologies	For noting
4.	Minutes of previous meeting	For confirmation
5.	Business Arising from Minutes	
6.	Meeting topics	
6.1	(a) Update on Transitional Assistance Payment (TAP) of \$20,000	For noting
6.1	(b) Overview of TAP applicants to date	Discussion/consideration
6.2	Taxi Industry Overview	Discussion/consideration
6.3	Eligibility and Financial Considerations	Discussion/consideration
6.4	Presentation on Initial Modelling for Additional Assistance - Taxis	
7.	General Business	Discussion

Agenda Items		Action
8.	Next meeting – 7 February 2017	For noting

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**Transport
for NSW**

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel – Special Meeting with Hire Vehicle Industry Stakeholders

Meeting:	2016/05		
Date:	21/12/2016		
Time:	10.00am to 11.30am		
Venue:	Katoomba Room, Level 3, 18 Lee Street, Chippendale		
Chairperson:	Anthony Wing, Executive Director, Transport for NSW		
Members:	Geoff Rumble Sally Walkom	GR SW	NSW Treasury Department of Premier and Cabinet
Attendees:	David Tooze (Secretariat) Debbie Somers (Secretariat)	DT DS	Transport for NSW Transport for NSW

Agenda Items		Action
1.	Welcome and introduction	
2.	Member's Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Out of Session Resolution – 2016/b Additional Assistance Hire Cars – Industry Engagement Plan	For noting
4.	Meeting topics	
4.1	10.00am – 10.10am Overview of the meeting's objectives Panel Discussion	Discussion
4.2	10.10am – 10.30am Presentation/submission by Hire Car Association <ul style="list-style-type: none"> • John Bartolotta, Chair • Simon Kalipciyan, Founder • Ritta Khoury, Director 	Presentation
4.3	10.30am – 10.40am Panel Discussion	Discussion
4.4	10.40am – 11.00am Presentation/submission by Motor Traders' Association <ul style="list-style-type: none"> • Vince Porfida, Chair • Brenton Daniel, Division Manager 	Presentation
4.5	11.00am – 11.10am Panel Discussion	Discussion
5.	General Business	Discussion

Agenda Items		Action
6.	Next meeting – 7 February 2017	For noting

Released under NSW GIPA Act 2009



**Transport
for NSW**

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel

Meeting:	2017/01		
Date:	7/02/2017		
Time:	2.00pm to 4.30pm		
Venue:	Boardroom, Level 6, 18 Lee Street, Chippendale		
Chairperson:	Anthony Wing, Executive Director, Transport for NSW		
Members:	Geoff Rumble Sally Walkom Roy Wakelin-King	GR SW RW-K	NSW Treasury Department of Premier and Cabinet Taxi Council of NSW
Attendees:	David Tooze (Secretariat) Debbie Somers (Secretariat)	DT DS	Transport for NSW Transport for NSW
Invitees:	By telephone: Department of Social Security Kerry Draper Ian Joyce In person: EY (Ernst Young) Prabhat Pandey Financial Counsellors' Association of NSW Therese Slan Jo Parker	KD IJ PP TS JP	A/Director, Parenting & Other Payments, Work & Study Payments Branch Director, Means Test Policy Section, Work & Study Payments Branch Director, Advisory Director General Manager

Agenda Items		Action
1.	Welcome and introduction	
2.	Member's Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Out of Session Resolution – 2017/1 Previous Minutes	For noting
4.	Meeting topics	
4.1	Transitional Assistance Payments Update	For noting
4.2	Late Applications for Transitional Assistance Payments	For noting

Agenda Items		Action
4.3	Hardship 2.10pm – 2.40pm Telephone presentation by Department of Social Security: (Kerry Draper and Ian Joyce) 2.45pm – 3.45pm Presentations by EY and Financial Counsellors' Association of NSE (Prabhat Pandey EY; Therese Slan & Jo Parker – Financial Counsellors' Association)	Presentations
4.4	People in Current Financial Stress	For consideration
5.	General Business	Discussion
6.	Next meeting – 12 April 2017	For noting



**Transport
for NSW**

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel – Teleconference

Meeting:	2017/02		
Date:	22/02/2017		
Time:	12.30 – 1.15pm		
Venue:	Teleconference :		
Chairperson:	Kelly Miller, A/Director, Point to Point Implementation		
Members:	Geoff Rumble	GR	NSW Treasury
	Sally Walkom	SW	
	Roy Wakelin-King	RW-K	Department of Premier and Cabinet
			Taxi Council of NSW
Attendees:	David Tooze (Secretariat)	DT	Transport for NSW
	Debbie Somers (Secretariat)	DS	Transport for NSW

Agenda Items		Action
1.	Welcome and introduction	
2.	Late Applications – TAP (5 minutes)	For noting
3.	Residual Transitional Assistance Payments (10 minutes) <ul style="list-style-type: none"> Roy Wakelin-King to address 	Proposal/discussion
4.	Interest Free Loan proposal (10 minutes) <ul style="list-style-type: none"> Roy Wakelin-King to address 	Proposal/discussion
5.	Next meeting – Friday, 3 March 2017	For noting



**Transport
for NSW**

AGENDA

Taxi and Hire Vehicle Industries Assistance Panel Meeting

Meeting:	2017/03		
Date:	3/03/2017		
Time:	2.00pm-4.00pm		
Venue:	Boardroom, Level 6, 18 Lee Street, Chippendale		
Chairperson:	Kelly Miller, A/Director, Point to Point Implementation		
Members:	Geoff Rumble	GR	NSW Treasury
	Sally Walkom	SW	
	Roy Wakelin-King	RW-K	Department of Premier and Cabinet
			Taxi Council of NSW
Attendees:	David Tooze (Secretariat)	DT	Transport for NSW
	Debbie Somers (Secretariat)	DS	Transport for NSW

Agenda Items		Action
1.	Welcome and introduction	
2.	Members' Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Out of Session Resolution – 2017/1 Previous Minutes <ul style="list-style-type: none"> 13 October 2016 9 November 2016 	For confirmation
4.	Out of Session Resolution – 2017/2 Minutes of: <ul style="list-style-type: none"> 21 December 2016 (Special Meeting Additional Assistance Hire Cars) 7 February 2017 22 February 2017 (Teleconference) 	For confirmation
5.	Meeting Topics	
5.1	Transitional Assistance Payments <ul style="list-style-type: none"> Update Late Applications Declined Applications 	For noting
5.2	Additional Assistance Taxis Eligibility and Financial Considerations	Consideration/discussion
5.3	Additional Assistance Taxis Options	Consideration/discussion
6.	Next meeting – to be advised	



AGENDA

Taxi and Hire Vehicle Industries Assistance Panel Meeting

Meeting:	2017/04		
Date:	15/03/2017		
Time:	2.00pm-4.00pm		
Venue:	Boardroom, Level 6, 18 Lee Street, Chippendale		
Chairperson:	Kelly Miller, A/Director, Point to Point Implementation		
Members:	Geoff Rumble Sally Walkom Roy Wakelin-King	GR SW RW-K	NSW Treasury Department of Premier and Cabinet Taxi Council of NSW
Attendees:	David Tooze (Secretariat) Debbie Somers (Secretariat)	DT DS	Transport for NSW Transport for NSW

Agenda Items		Action
1.	Welcome and introduction	
2.	Members' Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Out of Session Resolution – 2017/2 Minutes of: <ul style="list-style-type: none"> 21 December 2016 (Special Meeting Additional Assistance Hire Cars) 7 February 2017 22 February 2017 (Teleconference) 	For confirmation
3.1	Draft Minutes of previous meeting – held 3 March 2017	
4.	Meeting Topics	
4.1	Transitional Assistance Payments <ul style="list-style-type: none"> Update Late Applications Declined Applications 	For noting Discussion
4.2	Hardship Assistance <ul style="list-style-type: none"> Update on Financial Counsellors' Association NSW meeting with major banks 	For noting
4.3	Additional Assistance Taxis – Eligibility	Determination
4.4	Additional Assistance Taxis – Phase 1 Applications	Determination
4.5	Additional Assistance – Hire Cars	Determination

Agenda Items		Action
5.	Next meeting – to be advised	

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AGENDA

Taxi and Hire Vehicle Industries Assistance Panel Meeting

Meeting:	2017/05		
Date:	12/04/2017		
Time:	2.00pm-3.30pm		
Venue:	52 Martin Place - DPC Floor - 09.02 Moruya		
Chairperson:	Anthony Wing, Executive Director, Transport for NSW		
Members:	Geoff Rumble	GR	NSW Treasury
	Sally Walkom	SW	
	Roy Wakelin-King	RW-K	Department of Premier and Cabinet
Invitee	Christina Klaasse	CK	NSW Taxi Council
In Attendance	Joel Moran (Secretariat)	DT	Transport for NSW
	Debbie Somers (Secretariat)	DS	Transport for NSW

Agenda Items		Action
1.	Welcome and introduction. <ul style="list-style-type: none"> ➤ Introduction of Christina Klaasse, NSW Taxi Council ➤ Introduction of Joel Moran ➤ Thank you to Roy Wakelin-King, outgoing Chief Executive Officer, NSW Taxi Council 	
2.	Members' Conflict/Pecuniary Interests Declaration and Undertaking	For confirmation
3.	Out of Session Resolution – 2017/2 Minutes of: <ul style="list-style-type: none"> • 21 December 2016 (Special Meeting Additional Assistance Hire Cars) • 7 February 2017 • 22 February 2017 (Teleconference) 	For confirmation
4.	Out of Session Resolution – 2017/3 Minutes of: <ul style="list-style-type: none"> • 3 March 2017 	For confirmation
5.	Amended Minutes of Panel Meeting held 15 March 2017 <ul style="list-style-type: none"> ➤ Note highlighted section on Page 8 of amended minutes – SW's comments 	For confirmation
6.	Meeting Topics	
6.1	Transitional Assistance Payments <ul style="list-style-type: none"> • Update • Late Applications • Declined Applications • Ernst & Young Final Compliance Testing Report 	For noting Discussion
6.2	Additional Assistance Taxicab – Phase 1 Applications <ul style="list-style-type: none"> ➤ Messaging for Phase 1 applications ➤ Draft Application – questions 	For discussion

Agenda Items		Action
6.3	Additional Assistance Hire Cars ➤ Approval of outstanding matters	Determination
7.	Next meeting – to be advised	



Introduction

To assist the holders of eligible taxi-cab licences to adjust to the point to point transport industry changes, the NSW Government has allocated \$98 million for Transitional Assistance Payments.

You can apply for Transitional Assistance Payments for up to two eligible ordinary licences. You may be eligible to receive \$20,000 for each licence held in the same name or names, up to a maximum of two licences held in the same name or names.

This assistance is important for many of our state's taxi-cab licence holders to adjust to a more competitive market and to offset a reduction in income.

Applications for Transitional Assistance Payments can be made from 14 July 2016 to 13 January 2017. In order to process applications quickly all eligible taxi-cab licence holders should submit their applications as soon as possible.

Who is eligible?

You are eligible to receive Transitional Assistance Payments if you:

1. Are the holder of an eligible ordinary licence and you held that licence immediately before 1 July 2015 or, in the case of a jointly held licence, held that licence jointly with the same persons immediately before 1 July 2015, and
2. Have completed an application form and submitted your application in hard copy or via email by 5:00pm on 13 January 2017, and
3. Have not engaged in any improper conduct as defined in Schedule 3 of the *Point to Point Transport (Taxis and Hire Vehicles) Act 2016*. Please refer to the warning on page 3.

Transitional Assistance Payments are not available if your taxi-cab licence is a nexus licence or a paired (Wheelchair Accessible Taxi) licence.

How to complete this form

The Transitional Assistance Payment application consists of three sections:

Part A: Taxi-cab licence details

Part B: Details of licence holder/s

Part C: Terms & Conditions and Declaration

As you complete this application please remember to:

- Print clearly using blue or black ink.
- Never send originals of your documents. Please submit certified copies.
- Please do not staple any documents.
- Clearly label any documents you enclose with your name and the relevant section that the information is supporting.

Supporting documents

You will need to provide the following documents with your application form. All supporting documents need to be certified as a true copy of the original either by an Australian Legal Practitioner (solicitor or barrister) or a Justice of the Peace (must show registered number).

Applying as individual / Joint Individual Licence Holders	Applying as a Corporation
<ul style="list-style-type: none"> • Copy of the eligible taxi-cab licence or licences. • 100 points of proof of identity documents*, including one primary document for each individual applicant (if more than one individual licence holder). • Complete the Joint Eligible Licence Holder Authority where a licence is held by more than one holder. 	<ul style="list-style-type: none"> • Copy of the eligible taxi-cab licence or licences. • 100 points of proof of identity documents* for the nominated director/company secretary, including one primary document. • Evidence that the corporation is a legal entity. • Evidence that you are the director or one of the directors of the corporation by providing a printed extract from Australian Securities & Investments Commission (ASIC) website (www.asic.gov.au).
*Further information on requirements for the 100 points proof of identity can be found on page 4	

Evidence that the corporation is a **legal entity** can be shown by providing a certified copy of one of the following:

- Certificate of Registration for a company, with Australian Company Number (ACN)
- Current Company Extract, with ACN
- Certificate of Registration on Change of Name with ACN
- Printed extract from the [Australian Securities & Investments Commission \(ASIC\) website](http://www.asic.gov.au) (www.asic.gov.au), with ACN.

Lodgement and certification of supporting documents

Please ensure that you:

Send the form and all supporting documents which have been certified to:

**LOCKED BAG 14
DUBBO 2830
NSW AUSTRALIA**

OR VIA EMAIL TO:

taxiassistance@transport.nsw.gov.au

Important information

Information and documentation provided in support of your eligibility for Transitional Assistance Payment is subject to audit.

Your application may be declined unless you have completed the form and attached all the required supporting documents.

Please ensure you provide us with an email address if applying via email. You will be contacted to provide additional information if your form is incomplete or the required documents are not attached.

Personal information

The information you provide on this form will be held by Transport for NSW of 18 Lee Street, Chippendale, NSW 2008. You have the right to access or correct your personal information in accordance with the provisions of the *Privacy and Personal Information Protection Act 1998*.

Once you have completed and lodged your application with the required supporting documents, a Transport for NSW representative may contact you. In some cases, we may require further details in order to assess and finally process your claim. So, you may receive an email requesting more details, or a phone call.

Warning

You may be prosecuted and fined or sued in a court of competent jurisdiction as a debt due to the Crown if you engage in improper conduct within the meaning of that term in clause 13 of Schedule of the *Point to Point Transport (Taxis and Hire Vehicles) Act 2016* including by:

- (a) making a statement or giving any information, for the purposes of obtaining or retaining any assistance funds knowing that it is false or misleading in a material particular, or
- (b) in, or in relation to, an application for any assistance funds making a statement or giving any information, knowing that it is false or misleading in a material particular,
- (c) doing or omitting to do anything for the purpose of misrepresenting eligibility to receive any assistance funds,
- (d) transferring a taxi-cab or private hire vehicle licence, or engaging in or facilitating any other transaction involving a licence granted under the *Passenger Transport Act 1990*, for the purpose of altering an entitlement to receive any assistance funds or gaining any assistance funds.

Contact

You will also need to provide the email or mailing address which you would like TfNSW to use to contact you. Please indicate in Part A of this application how you would like to be contacted.

Proof of identity documents

Document type and point value	Document details
<p>Primary documents – Applicant must produce a minimum of one (1) primary document</p> <p>70 points</p>	<p>Documents</p> <ul style="list-style-type: none"> • Full Australian Birth certificate (not an extract) • Birth card issued by the New South Wales Registry of Births, Deaths and Marriages • Australian Citizenship certificate • Current passport • Expired passport which has not been cancelled and was current within the preceding two(2) years • Other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees).
<p>Secondary documents –Any one (1) secondary document to be produced</p> <p>40 Points</p> <p>Name to be verified against a document in this category (but only where they contain a photograph or signature that can be matched to the candidate).</p>	<p>Document must have a photograph and a name</p> <ul style="list-style-type: none"> • Driver licence issued by an Australian State or Territory • Roads and Maritime Services photo card • Licence or permit issued under a law of the Commonwealth, a State or Territory Government - (eg a boat licence) • Identification card issued to a public service employee • Identification card issued by the Commonwealth, a State or Territory Government as evidence of the person's entitlement to a financial benefit • An identification card issued to a student at a tertiary education institution
<p>25 Points</p> <p>Name and address to be verified against a document in this category</p>	<p>Document must have a name and address on</p> <ul style="list-style-type: none"> • A document held by a cash dealer giving security over your property • A mortgage or other instrument of security held by a financial body • Council rates notice • The Electoral roll compiled by the Australian Electoral Office and available for public scrutiny • Document from your current employer or previous employer within the last two years • Land Titles Office record • A document from a rating authority (e.g. land rates) • Document from the Credit Reference Association of Australia
<p>25 Points</p> <p>Name and signature to be verified against a document in this category</p>	<p>Document must have a name and signature on</p> <ul style="list-style-type: none"> • Marriage certificate (for maiden name only) • Credit card • Medicare card (signature not required on Medicare card) • EFTPOS card
<p>25 Points</p> <p>Name and address to be verified against a document in this category</p>	<p>Document must have a name and address on</p> <ul style="list-style-type: none"> • Records of a public utility - phone, water, gas or electricity bill • Records of a financial institution • A record held under a law other than a law relating to land titles • Lease/rent agreement • Rent receipt from a licensed real estate agent
<p>25 Points</p> <p>Name and date of birth to be verified from this document</p>	<p>Document must have name and date of date of birth on</p> <ul style="list-style-type: none"> • Record of a primary, secondary or tertiary education institution attended by you within the last 10 years • Record of professional or trade association of which you are a member

PART A – TAXI-CAB LICENCE DETAILS (as appears on licence)

This section allows you to tell us about the eligible licence/s you hold. You may only make application for a maximum of two eligible licences held in the same name or names.

Name of Licence Holder					
Taxi Licence Number (If known)		Registration Number		Date Acquired	DD / MM / YY
Taxi Licence Number (if known)		Registration Number		Date Acquired	DD / MM / YY
How would you like to be contacted? <input type="checkbox"/> Email <input type="checkbox"/> General Mail (details listed in holder 1 in Part B will be used for this purpose)					

PART B – DETAILS OF LICENCE HOLDER/S

This section allows you to tell us about you, the applicant/s. In the case of a licence/s held by a single individual that person, in the case of a licence/s held by a more than one individual all those people or in the case of a licence/s held by a corporation (company) the nominated director/ company secretary.

Section 1 – To be completed where the licence/s is in the name of an individual licence holder or joint licence holders (two or more individual holders) For licence/s held by a corporation (company) please complete Section 2

Holder 1	First & Middle Name		Family Name	
Address				
Email		Contact Number		Date of Birth DD / MM / YY
Where the licence is held by two or more individuals. Please complete each individual's details below.				
Holder 2	First & Middle Name		Family Name	
Address				
Email		Contact Number		Date of Birth DD / MM / YY
Holder 3	First & Middle Name		Family Name	
Address				
Email		Contact Number		Date of Birth DD / MM / YY
Holder 4	First & Middle Name		Family Name	
Address				
Email		Contact Number		Date of Birth DD / MM / YY

If more than four licence holders please copy an complete with additional names and attach to this application

PART B Section 2 – To be completed where the licence/s is held by a Corporation (company)

- For licence/s held by an individual licence holder or joint licence holders please complete Section 1
- A nominated director/company secretary is to apply on the Corporation's behalf

Company Name			ACN	
Registered Address				
Postal Address				
Full name of nominated director/company secretary			Date of Birth	/ /
Daytime contact Number		Email		

Part C – Terms and Conditions

Terms

1. In these Terms and Conditions:

Act means the *Point to Point Transport (Taxis and Hire Vehicles) Act 2016*.

Eligible Licence means the eligible ordinary licences prescribed in clause 4 of the Regulations as eligible taxi-cab licences for the purpose of transitional assistance funds payable pursuant to Schedule 3 of the Act.

Improper Conduct means improper conduct as defined in clause 13 of Schedule 3 of the Act.

Ineligible Licence includes:

- a) a taxi-cab licence which was transferred to another person after 30 June 2015;
- b) a taxi-cab licence which was transferred after 30 June 2015 to a person entitled to the licence under a will or on the intestacy of the holder of a taxi-cab licence;
- c) a taxi-cab licence that is not an Eligible Licence.

Personal Information means personal information within the meaning of section 4 of the *Privacy and Personal Information Protection Act 1998*.

RMS Register means the Taxi-cab Licence Register that is part of the Transport Information Management System that relates to taxi licences maintained by Roads and Maritime Services pursuant to the *Passenger Transport Act 1990*.

Regulations means the *Point to Point Transport (Taxis and Hire Vehicle) Regulation 2016*.

Reviewer means the person appointed for conducting internal reviews under the Regulations.

Scheme Manager means the person appointed by TfNSW for approving or refusing applications for Transitional Assistance Payments.

the State means the Crown within the meaning of the *Crown Proceedings Act 1988* and includes an officer, employee or agent of the Crown.

Taxi-cab licence means a taxi-cab licence (other than short-term or annual licences) under the *Passenger Transport Act 1990* immediately before 1 July 2015.

Taxi and Hire Vehicle Industries Assistance Panel means the panel constituted under Schedule 3 of the Act.

Transfer tax means any tax required to be paid under the *Passenger Transport Act 1990* for a previous taxi-cab licence transfer.

Transitional Assistance Payments (TAP) means:

- a) moneys for the purposes of payments under a transitional assistance package for holders of taxi-cab licences (other than short-term or annual licences) under the *Passenger Transport Act 1990* immediately before 1 July 2015 and who meet the criteria for eligibility established under Schedule 3 of the Act, or
- b) any other moneys prescribed by the regulations for the purposes of Schedule 3 of the Act, or
- c) as otherwise defined in the Act or other legislation.

Your application

- 2. You must provide all relevant information in the form required to enable your TAP application to be assessed.
- 3. The RMS Register is the authoritative record as to ownership of a taxi-cab licence for the purposes of TAP. If the Roads and Maritime Services Register does not reflect current ownership of a taxi-cab licence then you must lodge a request with Roads and Maritime Services to amend the RMS Register in the relevant respect before your application can be processed.
- 4. The information contained in your application will be checked with Roads and Maritime Services to verify:
 - a) that you are the owner or joint owner of the taxi-cab licence or licences the subject of the application; and
 - b) whether the taxi-cab licence is an eligible licence; and
 - c) the identity of each taxi-cab licence holder listed on the application;
 - d) there is no outstanding transfer tax liability.

Further evidence or information

- 5. A TAP application may be accepted, rejected or put on hold pending the receipt of further evidence or information which the Scheme Officer requires.
- 6. When there is any dispute about the type of taxi-cab licence, or when the Scheme Manager requires, you must provide relevant records or documents issued by Roads and Maritime Services (or its predecessors) which provides evidence as to the type of taxi-cab licence.
- 7. When there is any dispute about the transfer of the taxi-cab licence, or when the Scheme Manager requires, you must provide evidence as to your contact with Roads and Maritime Services and previous attempts to pay any transfer tax payable under the *Passenger Transport Act 1990* for a previous transfer of the licence.
- 8. When a TAP application is put on hold you will have 60 days to provide any additional evidence or documents as the Scheme Officer requires. If you do not provide additional documents or evidence by the date within 60 days stated by the Scheme Officer then your TAP application will be refused.
- 9. If your TAP application is refused through failure to provide additional documents or evidence, you may reapply for the TAP provided your application attaches the additional documents or evidence required by the Scheme Officer in relation to the earlier TAP application.

Use of agent

- 10. In making a TAP application, you may engage an agent whom you approve in writing to act on your behalf. A certified copy of such written consent must be attached to your TAP application. If there is any dispute about the authority of your agent to act for you, Transport for NSW and the State assume no responsibility and the dispute will be a matter for you to resolve.

Power of Attorney

11. When the effect of a Power of Attorney is that the attorney is authorised to make a TAP application on behalf of a holder of an Eligible Licence, a certified copy of the Power of Attorney must be attached to the TAP application.

Joint owners

12. The Scheme Manager may require a joint owner to provide an authorisation to prove that one joint licence owner has the authority to act on behalf of another joint owner or owners in relation to the TAP application and any other assistance payment.
13. The Scheme Manager may reject an application where ownership of the taxi-cab licence which is the subject of the TAP application is in dispute. Transport for NSW and the State assume no responsibility for any dispute concerning ownership of a taxi-cab licence and such dispute must be a matter for you to resolve. The Scheme Manager has the discretion to accept reapplication provided that the Scheme Manager is reasonably satisfied that any dispute concerning ownership of a taxi-cab licence has been resolved.
14. In the event that the Taxi and Hire Vehicle Industries Assistance Panel constituted pursuant to Schedule 3 Division 3 section 7 of the Act approves guidelines for the determination of whether a taxi-cab licence that is the subject of a dispute is eligible for a TAP and how much any owner is entitled to receive, the Scheme Manager must use the guidelines to determine applications.

Late applications

15. The Scheme Manager may accept a TAP application made after the date for applications if it is appropriate to do so in the circumstances of the case in accordance with any applicable guidelines determined by the Panel.

Approval of application and payment

16. If the Scheme Manager is satisfied that you are entitled to receive the TAP in respect of an Eligible Licence and your application is approved you will be notified in writing. An application may be granted unconditionally or subject to conditions.
17. In the following circumstances it will be solely at the Scheme Manager's discretion whether the TAP is payable:
 - (a) you claim that the taxi-cab licence is an Eligible Licence and the holder of that licence is recorded incorrectly in the RMS Register; and
 - (b) you claim that you made reasonable efforts to inform Roads and Maritime Services about a taxi-cab licence transfer but the RMS Register does not reflect your claim that you are the holder of a taxi-cab licence.
18. The TAP will be paid by cheque made payable to the individual or corporate entity owner of the taxi-cab licence.
19. Where the taxi-cab licence is jointly owned the TAP will be paid by one cheque made payable to each and every joint owner.

Refusal of application

20. If the Scheme Manager is satisfied that the taxi-cab licence is an Ineligible Licence or that any applicable transfer tax has not been paid or you have engaged in Improper Conduct or you are otherwise not entitled to receive the TAP, then your application is refused and you will be notified in writing. The notice must include reasons for the Scheme Manager's decision and state the prescribed timeframe in which you may apply for review of the Scheme Manager's decision if you are eligible for a review of the decision.

Review

21. You may apply for review of the Scheme Manager's decision only on the following decisions:
 - (a) a decision that a licence is not an Eligible Licence; or
 - (b) a decision to refuse an application because transfer tax has not been paid.
22. You must make an application addressing the grounds for review on the form available from TfNSW and provide evidence relevant to those grounds. An application for review may be deemed to be invalid and will be rejected if it is not made on at least one of the grounds stated in clause 21.
23. The review will be conducted by the Reviewer.
24. On conducting the review, the Reviewer will consider any relevant material submitted by you for the purpose of the review, the original application and information held on the Taxi Licence Register held by Roads and Maritime Services.
25. The Reviewer can make a decision to affirm the Scheme Manager's decision, vary the decision or set aside the decision and make a decision in substitution for the decision that is set aside.
26. The Reviewer's decisions are final.
27. Except where otherwise required by law, all records of deliberation by the Reviewer must remain confidential.
28. Applicants will be notified of the Reviewer's decision with a statement of reasons for the Reviewer's decision within 14 days of the date of the decision.

Review of improper conduct

29. A person may make an application to the Local Court for an appeal if it has been determined that a person has engaged in improper conduct and is not entitled to be paid the TAP or is required to repay the TAP under clause 13 of Schedule 3 of the Act.

TAP amount

30. The TAP is a fixed amount and you are not entitled to seek a review of the payment amount.

Limitation of liability

31. Any TAP which is made does not constitute a payment of compensation and is not an admission of liability by Transport for NSW or the State.

Your obligations

32. As an applicant or applicants for the TAP, you must ensure that the information contained in your application is complete and correct.
33. Where an application for TAP is found to be false or misleading in any respect or it is otherwise determined that the applicant is ineligible, the TAP may not be paid. If the TAP has been paid, any false or misleading statement, act or omission on or in connection with this application for the TAP may lead to proceedings for recovery by the Secretary of the Department of Transport of the TAP as a debt due to the Crown in a court of competent jurisdiction and interest or prosecution and fines.

Inconsistency between Terms and Conditions and Act or Regulations

34. When these Terms and Conditions are inconsistent with the Act or the Regulations, the latter must prevail and the former will, to the extent of any inconsistency, be invalid.

Invalidity

35. If any of these Terms and Conditions is for any reason declared invalid or unenforceable, the validity of the remaining terms is not to be affected and those terms are to remain in full effect as if this document has been entered into with the invalid part eliminated.

Privacy notice

36. Transport for NSW is committed to protecting the privacy of your Personal Information in accordance with the *Privacy and Personal Information Protection Act 1998* (NSW) and the *Health Records and Information Privacy Act 2002* (NSW).
37. Transport for NSW collects, holds and uses Personal Information for specific purposes relevant to our functions. We are collecting your Personal Information for the purpose of assessing your eligibility for TAP and making transition assistance or other adjustment payments.
38. You may choose not to provide your personal information. However, this may mean that it is not possible or practicable for us to assist you or provide TAPs or other adjustment payments.
39. So that we can deal with your application, we will need to disclose your Personal Information to Roads and Maritime Services to confirm your entitlement to TAP.
40. We may also disclose information from your application (including your Personal Information) to:
 - (a) the Taxi and Hire Vehicle Industries Assistance Panel (with representation from the NSW Taxi Council) for the purpose of administering the TAP scheme and any other adjustment payments schemes; and
 - (b) the Office of the Small Business Commissioner to the extent permitted by law.
41. Transport for NSW of 18 Lee St Chippendale NSW 2008 will collect and hold your information. You can ask to access or amend your Personal Information or health information held by us at any time during business hours.

Acknowledgement and Declaration

I/We have read and agree to the Terms and Conditions.

- I/We accept that if the Terms and Conditions are not met, I/we may not be entitled to receive or retain the TAP.
- I/We have completed the application form and I/we declare that copies of documents in support of this application are a true copy of the original documents.
- I/We understand that my/our application is supplied voluntarily but cannot be processed unless I/we provide this information.
- I/We consent to the use of my/our Personal Information provided on this application or otherwise held by Transport for NSW and Roads and Maritime Services for the purpose of:
 - assessing my/our eligibility for TAPs or other assistance payments;
 - making TAP or other assistance payments.
- I/we recognise that these checks may affect the applicant's eligibility for the TAP.
- I/We understand that my eligibility for TAP will be assessed based on information provided on this application form and information held by Transport for NSW and Roads and Maritime Services and such further information as is provided by me/us upon their request.
- I/We have attached to this application:
 - evidence of ownership of the eligible taxi-cab licence/s; and
 - evidence of the identity of each licence owner listed on the application.
- I/We authorise Transport for NSW to address all correspondence relating to this application to the nominated address.
- I/We acknowledge that if I/we make a false or misleading statement on or in connection with this application or otherwise engage in any Improper Conduct I/we may be required to repay the TAP, be liable for interest and may also be prosecuted and fined.
- I/We declare that to the best of my/our knowledge the information provided is true, correct and accurate in every detail.

SIGNATURES - Individual or Joint Holders – Corporations please sign under the Corporations section

Holder 1 / Sole Holder

		/ /
FIRST LICENCE HOLDER'S NAME	SIGNATURE	DATE
		/ /
NAME OF WITNESS	SIGNATURE	DATE

Holder 2

		/ /
SECOND LICENCE HOLDER'S NAME	SIGNATURE	DATE
		/ /
NAME OF WITNESS	SIGNATURE	DATE

Holder 3

		/ /
THIRD LICENCE HOLDER'S NAME	SIGNATURE	DATE
		/ /
NAME OF WITNESS	SIGNATURE	DATE

Holder 4

		/ /
THIRD LICENCE HOLDER'S NAME	SIGNATURE	DATE
		/ /
NAME OF WITNESS	SIGNATURE	DATE

If more than four licence holders please copy this page and have the additional licence holder's sign in the appropriate Position and attach to this application.

SIGNATURES - Corporation - Individuals please sign under the individual section

		/ /
NOMINATED DIRECTOR NAME	SIGNATURE	DATE
		/ /
SECOND DIRECTOR/CORPORATION SECRETARY NAME	SIGNATURE	DATE
		/ /
NAME OF WITNESS	SIGNATURE	DATE

Supporting Documentation Checklist (for applicants)		Yes	No
Please ensure that all the following supporting documents are attached			
Certified copy of the licence/s	<input type="checkbox"/>	<input type="checkbox"/>	
Certified copies of 100 point of ID for first licence holder or the nominated Director or authorised person applying on behalf of a corporation (including one primary document)	<input type="checkbox"/>	<input type="checkbox"/>	
Certified copies of 100 point of ID for second licence holder (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Certified copies of 100 point of ID for third licence holder (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Certified copies of 100 point of ID for fourth licence holder (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Power of Attorney (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Joint Eligible Licence Holder Authority (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Additional supporting documents for corporations			
Evidence that the corporation is a legal entity	<input type="checkbox"/>	<input type="checkbox"/>	
Evidence that you are one of the directors of the corporation	<input type="checkbox"/>	<input type="checkbox"/>	



Joint Licence Holder Authorisation

Complete this form if you are applying for transitional assistance payments and the eligible licence/s is jointly held by 2 or more persons. This form must be completed and either uploaded with your on-line application or attached to your hard copy application and signed by all eligible licence holders.

Section 1– Eligible Licence Holder Details

Individual Name (first name, middle name, last name) and Date of Birth

1.		Date of Birth	/	/
2.		Date of Birth	/	/
3.		Date of Birth	/	/
4.		Date of Birth	/	/

If more than four (4) joint licence holders please complete a second form and attach to your application.

Taxi Licence Number (if known)		Registration Number	
Taxi Licence Number (if known) (if more than one eligible licence is held)		Registration Number	

Is your application for transitional assistance payments being made by all holders of the licence (collectively)?

☐ Yes ☐ No

If yes, please proceed to section 4

If no, proceed to section 2 to authorise one of the licence holders to make the application on behalf of all licence holders.

SECTION 2 – AUTHORITY FOR ONE HOLDER TO MAKE APPLICATION

Complete this section if all joint holders of an eligible licence are authorising one of the joint holders to make application on behalf of all the holders. If the application is being made by all joint licence holders please complete section 3

Name of person authorised to make application on behalf of all joint holders.

Name		Date of Birth	/	/
Address				
Contact Number		Email		

SECTION 4 – SIGNATURES

Please tick the appropriate box and sign (all licence holders must sign)

- ☐ We confirm that we are applying for transitional assistance payments collectively as joint licence holders.
- ☐ We confirm that we have authorised the person who's details appears in section 2 to make application for transitional assistance payments on behalf of all joint holders of the licence/s.

Licence Holder # 1		Licence Holder # 2	
Full Name		Full Name	
Signature	Date	Signature	Date
	/ /		/ /
Licence Holder # 3		Licence Holder # 4	
Full Name		Full Name	
Signature	Date	Signature	Date
	/ /		/ /

If more than four (4) joint licence holders please complete a second form and attach to your application.

Privacy Statement

Transport for NSW is committed to protecting the privacy of your Personal Information in accordance with the Privacy and Personal Information Protection Act 1998 (NSW) and the Health Records and Information Privacy Act 2002 (NSW).

Transport for NSW collects, holds and uses Personal Information for specific purposes relevant to our functions. We are collecting your Personal Information for the purpose of assessing your eligibility for transitional assistance payments and making transition assistance or other adjustment payments.

You may choose not to provide your personal information. However, this may mean that it is not possible or practicable for us to assist you or provide transitional assistance payments or other adjustment payments.

So that we can deal with your application, we will need to disclose your Personal Information to the Roads and Maritime Services to confirm your entitlement to Transitional Assistance Payments.

We may also disclose information from your application (including your Personal Information) to:

- The Taxi and Hire Vehicles Industries Assistance Panel (with representation from the NSW Taxi Council) for the purpose of administering the transitional assistance and any other adjustment payments schemes; and
- Transport for NSW of 18 Lee St Chippendale NSW 2008 will collect and hold your information. You can ask to access or amend your Personal Information or health information held by us at any time during business hours.